

**COWEE BAPTIST CHURCH**  
**Cowee Baptist Church Member**  
Facility Use Application

Today's Date: \_\_\_\_\_  
Date of Event: \_\_\_\_\_ Time of use: \_\_\_\_\_  
Type of Event: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_  
Applicant's Address: \_\_\_\_\_  
Applicant's Phone Number: \_\_\_\_\_

Facility(s) Requested:    Sanctuary    New Fellowship Hall    Old Fellowship Hall  
Estimated Number of Participants: \_\_\_\_\_

**Fees for Cowee Baptist Church Members for Use of Facility**

<i>Deposit:</i>	\$125.00 (Paid at time of application, refundable)
<i>Sanctuary:</i>	Free
<i>New Fellowship Hall:</i>	Free
<i>Old Fellowship Hall:</i>	Free

**Fees for Cowee Baptist Church Members for Clean Up**

<i>Sanctuary:</i>	Free (\$125.00 paid by church)
<i>New Fellowship Hall:</i>	Free (\$125.00 paid by church)
<i>Old Fellowship Hall:</i>	Free (\$75.00 paid by church)

**Additional fees for Cowee Baptist Church Members (Paid by applicant directly to individual)**

<i>Sound Tech:</i>	\$50.00 (Only Cowee trained/approved techs may operate sound system)
<i>Organist/Pianist:</i>	\$50.00

*With the signing of this application, the user indicates he/she has read and will adhere to the policy guidelines and procedures for use of the facility requested and understands:*

- The church reserves the right to determine availability of facilities for use.
- The user will be responsible for & agrees to pay for damages done to the property beyond ordinary wear & tear.
- Non-church related events can only use kitchen equipment under the supervision of a member of the Kitchen Committee or a volunteer appointed by the Kitchen Committee.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**FOR OFFICE USE ONLY:**

\$125.00 Deposit Paid On: \_\_\_\_\_ Check Number: \_\_\_\_\_  
Amount of Deposit Refunded: \_\_\_\_\_ Date Deposit Refunded: \_\_\_\_\_

Event and Date Cleared and Approved:    Yes    No

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Signature of Pastor or Person Giving Approval

Date